**Community Yard Sale Registration Form**

Andy Murphy Midtown Neighborhood Center

467 Broadway, Kingston, NY 12401

Saturday, May 17th, 2025 – 9am-2pm

**EMAIL OR RETURN COMPLETED FORM TO THE PARKS AND RECREATION DEPARTMENT:**

467 Broadway, Kingston, New York 12401 kckeegan@kingston-ny.gov / (845) 481-7330

**Paid reservations are required to sell. Payments can be made in person or online at:** [www.kingstonparksandrec.org](http://www.kingstonparksandrec.org) *City Resident: $5 / Non-resident: $10*

**REGISTRATION INFORMATION:**

* **Fees must be paid within two days of submitting registration or the reservation will be canceled.**
* Event is to be held Saturday, May 17th at 467 Broadway in Kingston, open for shopping from 9am to 2pm.
* Set-up is scheduled for Saturday, May 17th from 8:00am to 9:00am. Vendors must fully clear their spaces same day after 4:00pm. Vendors are not permitted to dispose of unsold goods in City trash cans.
* Vendors are recommended to bring tables and chairs. The City will provide tables for a fee.
* Vending Spaces are 10’ x 10’. Vending spaces are limited and will be reserved on a first-come first-serve basis. Reservation fees are non-refundable.

**PLEASE TYPE OR PRINT IN THE SPACE PROVIDED:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone/Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CITY OF KINGSTON RESIDENTS ONLY:** (*Leave blank if non-resident)*

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VENDING GUIDELINES:**

-The City of Kingston holds no liability for lost, stolen, or damaged goods and/or property.

-This event is for private Citizens selling household items only, **no commercial or business sales permitted**.

-Unsold items **must be removed from the venue at the event close**. Failure to fully clear vending space, or the disposal of unsold items into City trash cans will result in a **$50 fine**. (charged to CC on file)

-Event staff reserve the right to restrict the sale of any item deemed in violation of the vending guidelines, and/or items that may be considered a threat to the safety of event-goers. Failure to abide by staff determinations will result in immediate removal from the event.

The following items are prohibited from sale:

* Violent or dangerous items, including but not limited to: firearms, explosives, knives or any other items deemed unsafe by event staff
* Food and drink, including all homemade, bottled, canned, and/or pre-packaged foodstuffs
* Drug paraphernalia, adult content, stolen goods, and/or wholesale goods

**I have read and understand the above. I hereby agree to abide by the vending guidelines.**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

For more information: (845) 481-7336 / kckeegan@kingston-ny.gov / kingston.[redesk.](http://www.kingston-ny.gov/communityyardsale)com